

**DELETE THIS LAYER BEFORE SUBMITTING**

**FINISHED SIZE - 19.5" x 18.5"**  
**WITH BLEED - 18.125" x 18.625"**  
**Please leave a 1/8" (0.125") total bleed**  
**1/16" (0.0625") for each side**  
**MIDDLE FOLD LINE - 9.8125"**  
**BOTTOM FOLD - 14.5625"**  
**FLAP SIZE - 4"**  
**GLUED FLAP SIZE - 0.75"**  
**CARD SLITS - OPTIONAL**

# OUTSIDE BACK PANEL

**Green Line is SAFETY Line**

All important information that is not getting cut should be inside this line

**Red Line is CUT Line**

Finish product will be cut to this line

**Blue Line is END OF BLEED Line**

Background image/color should extend to this line

**Fold Line**

**Fold Line**

# OUTSIDE FRONT PANEL

**Green Line is SAFETY Line**

All important information that is not getting cut should be inside this line

**Fold Line**

**GLUED FLAP  
NO ARTWORK**

**OPTIONAL  
Business Card  
Slits**

**OPTIONAL  
Business Card  
Slits**

**INSIDE RIGHT LOWER FLAP**

**GLUED FLAP  
NO ARTWORK**

**OPTIONAL  
Business Card  
Slits**

**OPTIONAL  
Business Card  
Slits**

**INSIDE LEFT LOWER FLAP**